

REVIEW:	Review of Agreement with Halo Leisure Trust	
Committee:	Community Services Scrutiny Committee	Chair: not confirmed
Lead support officer:	Not confirmed	

SCOPING

Terms of Reference

This review will cover:

- Address recommendations and comments of the Cultural Services Inspection specifically in terms of establishing a new agreement with performance indicators, transfer of risk, and long term planning;
- Assess financial position including cost per head of user and resident, cost per centre, income opportunities, pricing and efficiency savings;
- Assess current monitoring and measuring arrangements, reporting mechanism and relationship;
- Assess the long term buildings and capital programme for facilities;
- Links with other leisure facilities not operated by Halo;
- Assessment the potential of Halo contributing to the corporate priorities of the authority, specially services for older people and people with learning disabilities.

Desired outcomes

- Establish new agreement with Halo Leisure Trust, with outcomes and timescales
- Assessment of future life of the facilities linked to customer trends
- Assessment of financial arrangements, needs and efficiencies of Halo
- Create a system of benchmarking financial and no-financial performance indicators
- Understand potentials for increase community based activity and activity for target groups

Key questions

- What are the customer trends effecting the delivery of leisure, and local opportunities and threats?
- What should be included in a new agreement?
- What are the costs for delivering the service, broken down by centre?
- What are the results of value for money comparisons when benchmarked with other methods of service delivery in other areas?
- What are the current performance measures and is there scope for additional measurements?
- What is the potential of increasing the market to people with learning disabilities and older people?
- What are the key pressure points around the leisure facilities operated by Halo and other public sector parties?
- What is the potential to linking with other services and facilities?

Corporate Plan Priorities

Economic Development, community well being and enterprise, thriving communities

Timetable (some of the facilities are only open seasonally and will influence the time table)

<i>Activity</i>	<i>Timescale</i>
Agree approach, programme of consultation/research/provisional witnesses/dates	September 07
Collect current available data	September / October 07
Analysis of data	October 07
Final confirmation of interviews of witnesses	October 07
Carry out programme of interviews	November and December 07
Final analysis of data and witness evidence	January 08
Prepare options/recommendations	February 08
Present Final report to Community Services Scrutiny Committee	March 08
Present options/recommendations to Cabinet	April 08

Cabinet response	May 08
Implementation of agreed recommendations	July 08 onwards
Members	Support Officers
Members x 4 Sport England representative	Colin Birks, Property Services Manager Democratic Services Officer Tony Featherstone, Parks, Countryside and Leisure Development Manager